ONE HEALTH INTEGRATION IN
DIVERSITY, EQUITY, AND INCLUSION

Competitive Grant Guidelines 2022-2023

"Injustice anywhere is a threat to justice everywhere. We are caught in an inescapable network of mutuality, tied in a single garment of destiny. Whatever affects one directly, affects all indirectly."
   –Dr. Martin Luther King Jr.

The mission of the One Health Institute (OHI) is to work at the interface of animals, people, and the environment to solve complex problems impacting health and conservation. As we work to solve these complex problems, it is our responsibility to use our research, teaching, advocacy, and academic leadership to fight the widespread adversities that disproportionately harm BIPOC (Black, Indigenous, People of Color) students, faculty, staff, and communities around the world. Systemic racism is a public health crisis of pandemic proportion, rooted in centuries of injustices and affecting all elements of the social determinants of health, resulting in racial health inequities. Addressing these challenges will take committed, long-term action from across society.

In exploration of what can be accomplished in the short-term, the OHI is initiating a small grants program to promote the integration of the One Health approach into efforts to advance diversity, equity, and inclusion (DEI). We believe that the One Health approach is both in need of better DEI immersion throughout all engagements and could also be an excellent method for exploring novel applications and improvements to address inequities. We would like to encourage innovative proposals that connect students, staff, faculty, and community members to address these issues.

To that end, our competitive grants program will fund **up to four $5,000-$10,000 pilot projects** that support incorporation of DEI in One Health activities, as well as pilots that propose the use of the One Health approach to address structural racism and reduce biases and inequities at whatever level the submitters might propose.

SUBMISSION DEADLINE: Application must be received by email **no later than April 15, 2022.**

ELIGIBILITY: Faculty, staff, and students affiliated with the One Health Institute. To be affiliated **only** requires association with or supervision by a One Health Institute faculty member. **All UC Davis faculty are eligible and can affiliate with the OHI** via email request to the OHI Chief Operating Officer, Matthew Blake (mblake@ucdavis.edu).

FUNDING WILL BE EFFECTIVE: **July 1, 2022 - Jun 30, 2023**

EVALUATION PROCESS: Grant applications that have been developed following the proposal guidelines will be evaluated by our DEI Review Committee. **In the event that members of the Review Committee are collaborators with submitters, they will be excused from the review process for the relevant proposals.** Each proposal will be ranked according to the following criteria: potential for the project to improve the integration of DEI into One Health activities or to successfully apply the One Health approach to address structural racism and reduce biases and inequities and further DEI initiatives, merit and rigor of the proposed methods, and the likelihood of success (team's experience, appropriateness of budget, availability of resources/facilities necessary for the project's success). Each proposal will be discussed with the entire Review Committee, and all non-collaborating Review Committee members will then vote as to whether the proposal is of high, medium, or low priority for funding. The Review Committee will then make its funding recommendations to the OHI Leadership Team.

FUNDING MECHANISM: ***Funds will be transferred to a UC Davis account of the submitting or associated OHI faculty member***. The faculty member and associated administering unit assume full financial responsibility for conduct of the grant. Expenditures in excess of the amount of the award will not be covered by the OHI.

PUBLICATIONS AND PRESENTATIONS: Recipients of any grant from the OHI are strongly encouraged to share their findings with colleagues and the public and to publish their findings in peer-reviewed journals if appropriate. Please provide links to public communications through the reporting processes and after the period of performance by email. Publications resulting from all or in part from OHI grants **must** be sent to the OHI for tracking. It is not necessary to submit manuscripts in press, submitted manuscripts, manuscripts that are approved for publication or galley proofs, unless they are to be used in lieu of a progress report. As part of the progress and final reports, recipients of OHI grants are expected to submit a list of publications and presentations resulting from funded projects.

ACKNOWLEDGMENT WORDING: Publications arising all or in part from projects supported by the OHI should acknowledge the funding from the One Health Institute, School of Veterinary Medicine, University of California, Davis in the appropriate section of the manuscript.

REPORTING REQUIREMENTS: A semi-annual progress report is due December 31, 2022. A final report must be submitted at the completion of the project and no later than September 30, 2023. Final reports can be in the form of the project deliverable, such as a manuscript, video, or other product. If the planned deliverables are not produced and available by September 30, 2023, a written report, including all findings and media and publications, photographs, etc. that are generated during the project, should be provided. **The OHI reserves the right to place all or portions of submitted Final Reports on the OHI website one (1) year after completion of the funded project unless the submitters provide a substantive written explanation as to why the material should not be made available to the public (e.g., peer-reviewed publication in review).**

PROPOSAL FORMAT 2022-2023

SUBMISSION FORMAT: Applications should be in electronic format, including a full proposal with signatures and all letters and appendices (as appropriate), submitted by email (mhziccardi@ucdavis.edu) in Microsoft Word or Adobe PDF format. **IMPORTANT: Proposals not adhering to the required format stated below will be returned without being reviewed.**

Use 1" right and left margins and 12-point, single-spaced type for all documents. Avoid non-standard abbreviations whenever possible. The OHI affiliated faculty member's last name and page number should be placed in the upper right corner of all pages except on provided forms. Please organize your proposal as follows:

1) **TITLE (<100 characters):** The title must clearly describe the project.

2) **APPLICANT(S) INFORMATION:** Name, affiliation, mailing address, phone number, and e-mail address for key team members. Letters of support for key collaborators should be included in Appendix.

3) **ABSTRACT (<150 words)**

4) **BACKGROUND INFORMATION:** Broadly describe the problem or advancement that the project's aims and methods will be used to address. Please include all references in the Literature Cited section of the Appendix. Do not exceed 1 page.

5) **SIGNIFICANCE TO DIVERSITY, EQUITY, AND INCLUSION**: Describe how the proposed project will contribute to the integration of DEI into One Health activities or is likely to successfully apply the One Health approach to address structural racism and reduce biases and inequities and further DEI initiative. Do not exceed 1 page.

6) **GOAL/HYPOTHESIS AND SPECIFIC AIMS:** Include the overall project goal and the explicit hypothesis (as appropriate), specific aims, and intended/anticipated outcomes. Do not exceed ½ page.

7) **IMPLEMENTATION PLAN FOR EACH SPECIFIC AIM:** Provide information pertaining to the methods for each specific aim. Be sure to indicate the resources already in place and ready to be used for this project, including ongoing activities, facilities, resources, and major equipment if applicable. Include explanation of collaborative arrangements with other organizations. Do not exceed 2 pages total.

8) **PRODUCT and ANTICIPATED OUTCOMES**

9) **BUDGET:** Use provided form. Maximum $10,000 per award are available for allocation, and cost effectiveness will be considered in the review process.

Funds *can* be used to pay for the following:
- To leverage other activities
- Salary for postdoctoral fellows/graduate students and student/laboratory assistants
- Salaries for faculty, technical staff, and office personnel; although requesting funds to support those that routinely receive their regular salaries from federal, state (including universities), or endowed sources may be considered a detriment. Clear documentation should be provided with the estimated budget for any request for faculty or pre-existing staff salaries that indicates their eligible status (e.g., soft-funded, on leave, etc.) and the specific tasks that they will perform on the project.
- Supplies and expenses (including meeting and office expenses)
- Animals and animal care
- Laboratory fees
- Equipment (items over $5,000) may be requested, but may become OHI property at project conclusion
- Travel if necessary for the project and appropriate given best practices for global and community health

Funds *cannot* be used for the following:
- Ongoing maintenance and operations
- Publication costs and funding for travel to disseminate findings (though funding of these costs may be requested directly by the investigator to Dr. Mazet after successful completion of the project and will be awarded on a case-by-case basis)
- Indirect costs/overhead

DURATION OF FUNDING: In general, OHI DEI competitive grants are considered single-year pilot projects. Thus, the Specific Aims included should describe only what can be accomplished within this one-year period, and a timeline to address all proposed aims should be included within the proposal. It is expected that work as outlined in this proposal will be accomplished within the time frame indicated. However, should funding for a project need to be extended beyond June 30, 2023, a request for extension of funding may be submitted to the One Health Institute. This request should present a compelling reason for extension of funding and must be accompanied by a progress report at the time of requesting an extension.

10) APPENDICES
- Literature cited
- Brief biographies for Key Team Members (use provided form or a similar format)
- Letters of collaboration if applicable
- Brief (1/2 page) statement regarding supplemental funds (applied for or received) using provided form
- Permits and Protocols: Any proposal involving human subjects or the use of live animals under the jurisdiction of the Animal Welfare Act or requiring special permits, licenses, or approved protocols from management agencies or associated institutions must have the approval of the Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), or appropriate authority/organization prior to allocation of funding. Investigators must submit a copy of appropriate applications or their approved protocols and permits with the proposal application. If permits or protocols are required, funded projects cannot commence until the approved protocols/permits are received by the OHI.

SUMMARY OF DEADLINES FOR 2022-2023 OHI DEI COMPETITIVE GRANTS

FEBRUARY 18, 2022	REQUEST FOR PROPOSALS PUBLISHED
APRIL 15, 2022	FULL PROPOSAL SUBMISSION DEADLINE
JUNE 15, 2022	AWARD NOTIFICATION & ALLOCATION OF FUNDS
JULY 1, 2022 - JUNE 30, 2023	PERFORMANCE PERIOD
DECEMBER 31, 2022	SEMI-ANNUAL PROGRESS REPORT DUE
SEPTEMBER 30, 2023	FINAL REPORT DUE

Questions may be directed to: Michael Ziccardi, OHI Executive Director, mhziccardi@ucdavis.edu

SUBMIT COMPLETED APPLICATIONS VIA EMAIL TO:
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One Health Institute
School of Veterinary Medicine
University of California
Davis, California 95616-8615
mhziccardi@ucdavis.edu